



## NURSE PRACTITIONER

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<b>Position Title:</b>	Nurse Practitioner (NP)
<b>Department/Division:</b>	Clinical
<b>Location:</b>	Fort Dodge
<b>Reports To:</b>	Chief Medical Officer (CMO)
<b>Position Class:</b>	Full Time Non-Exempt
<b>Positions Supervised:</b>	None

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### PHYSICAL REQUIREMENTS

Visual/hearing ability sufficient to be able to perform the functions of this position.

### JOB SUMMARY

The Nurse Practitioner (NP) provides professional medical services in the community health center setting. Under the direction of the CMO, the NP provides comprehensive primary care services to all patients within the life cycle (zero to death). The NP collaborates with other members of the health care team in the management of patients to coordinate referral and follow-up care.

### EDUCATION AND EXPERIENCE

1. Current Nurse Practitioner certification and eligible for Licensing in Iowa.
2. Demonstrates satisfactory knowledge and clinical judgment to provide appropriate care for clinic patients.
3. At least two years' experience working with underserved or low-income persons preferred.
4. Ability to perform cross cultural health education and counseling for health problems required.
5. Bilingual English/Spanish highly preferable.
6. Demonstrates an understanding of and sensitivity to the health care issues facing low-income and underserved populations.

### QUALIFICATIONS

1. Must possess a valid Iowa NP license.
2. Board certified in family practice or other primary care specialty.
3. Must have interest and knowledge of current trends in health care, especially with regard to providing health care to low-income populations in a culturally sensitive manner.
4. Current CPR, BCLS

### RESPONSIBILITIES & ESSENTIAL POSITION FUNCTIONS

1. Performance of health assessments, including a thorough history and physical examination, ordering or performing certain diagnostic tests, evaluation of the psychological and family aspects of a situation sufficient to make a general health assessment and diagnose the nature of acute and chronic conditions.

2. Promotion and maintenance of adult and child health, including planning of periodic health assessments and screening for early case finding, assessment and age-appropriate guidance with regards to risk factors, family dynamics, good health habits, family planning, mental and emotional problems, and use of CHCFD as the medical home.
3. Management of acute and chronic illness, within the scope of practice. Including counseling and education, as well as performance of minor surgical procedures and initiation of life-saving emergency measures.
4. Supervision of staff including making recommendations for promotion, commendation, or disciplinary action when necessary or appropriate.
5. Establishes a collaborative relationship with other medical providers with referral of complex clinical cases to a physician in situations with complicated diagnostic problems or complicated therapeutic problems.
6. Participates in the development of protocols as needed.
7. Provide after hour call to be shared among other health care providers (NP, PA, MD/DO)
8. Complete charting and paperwork in a timely manner. This will also include Electronic Health Records as applicable.
9. Participates in continuing education courses, in services and staff meetings and attends other meetings as assigned.
10. Participates in Performance Improvement and Quality Review.
11. Productivity is satisfactory and consistent with the organizational goals.
12. Responsible for other related job duties as assigned by the CMO and CEO.
13. Other duties assigned by the CMO and/or CEO
14. Travel as necessary

#### **PHYSICAL DEMANDS AND WORK ENVIRONMENT**

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Physical demands:* While performing the duties of this job, the employee is required to stand, walk, sit, use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell; manage stress as it relates to essential job functions. The employee must have the ability to transfer or lift patients to exam table from chair or floor. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- Work environment:* While performing the duties of this job, the noise level in the work environment is usually minimal to moderate. The employee is subject to health hazards (contagious diseases, blood borne pathogens, etc.).

In any organization or job, changes take place over time. Although an effort will be made to keep job-related information current, this is not an all-inclusive list of job responsibilities. River Cities Community Clinic reserves the right to revise or change job duties and responsibilities as the business need arises. In compliance with EEOC 29 CFR part 1630, if the essential functions of this position cannot be performed in a satisfactory manner by the employee, further accommodations shall be made if it does not constitute undue hardships upon this organization.

My signature below only signifies my receipt of this job description and does not in any way create a contract for employment or alter my employment at-will status.

Signature

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Date

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